

**ALDBOURNE PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**WEDNESDAY 7<sup>TH</sup> FEBRUARY 2018**  
**IN THE MEMORIAL HALL, ALDBOURNE**

Prior to the start of the meeting Cllr. Edmonds expressed the Council's gratitude and thanks to Mr. Christopher McGowan, for all his work as a councillor during nearly sixteen and half years on the Council. The Clerk had also written to him on behalf of the Council. It is a Council tradition that when a previous Chairman leaves the Council arrange a gift for them, usually a painting of an area of the village. This is funded by the Councillors, rather than the precept. Cllr. Edmonds will liaise with Mr McGowan on doing the same for him.

**Present**

Cllr. A Edmonds (Chairman), Cllr. N. Josephy (Vice-Chairman)  
Cllr. M. Cheney, Cllr. A. Deuchar, Cllr. L. Harris, Cllr. B. Hill, Cllr. P. Lawler, Cllr. J. Moore,  
Cllr. A. Phizacklea, Cllr. J. Rayner, Cllr. C. Williams, Cllr. W. Brown (from 20:06)

Mrs K Clay – Parish Clerk

In attendance: 4 members of the public, Cllr. J. Sheppard – Wiltshire Council

**178. Apologies for absence**

Apologies for absence were accepted from Cllr. H. Bland & Cllr. S. Muirhead

**179. Declarations of interest of any item contained in the Agenda & granting of any dispensations required**

Cllr. W. Brown, Cllr. P. Lawler & Cllr. A. Phizacklea – item 193. No dispensations required.

**180. Consider and sign the Minutes of the December 2017 Parish Council meeting**

It was RESOLVED unanimously that the minutes from the Parish Council meeting held on Wednesday 6<sup>th</sup> December 2017 be approved and signed.

**181. Clerks report**

- The vacancy following the resignation of Mr McGowan has been advertised. If no election is called by 8<sup>th</sup> February then the Parish Council will be able to co-opt a new member.
- The Clerk will be working with the policy responsibility group to ensure that the Parish Council is compliant with GDPR when it comes into force at the end of May. Cllr. Williams has agreed to join this group. The Clerk hopes to be able to attend the next training course run by WALC.
- The Combined Churches have asked for permission to hold their annual fête on 30<sup>th</sup> June on The Green. They would also like to put down some non permanent spray markings to show where stalls are to be sited just prior to the event.
- Aldbourne Scouts have asked to use the football field and The Green on Sunday 22<sup>nd</sup> April to host their district St Georges Day parade. They will form up with other groups in the district on the football field & then parade to the Church. After the service they plan to have refreshments and a tug-of-war on The Green.

There were no objections to the Combined Churches Fête using The Green, and putting down non permanent markings. Subject to the usual conditions of use.

There were no objections to Aldbourne Scouts using The Green & the sports field area. Subject to the usual conditions of use, and further details being provided once known.

**182. Receive monthly financial report and to sign any cheques for payments**

It was RESOLVED unanimously to approve the accounts and cheques for payment as presented by the clerk. A copy of the financial report is attached to these Minutes.

**183. Consider changes to grass cutting contract**

It was RESOLVED unanimously to change the schedule of cutting Palmers Field to 8 cuts a year, by adding an additional 6 cuts at a net cost of £800.

It was RESOLVED unanimously to add the cutting of the bank below the raised path on Lottage Road, 4 times a year, at a net cost £100, and strim the banks of the Winterbourne 3 times a year, instead of the current 2, at a net cost of £120.

**184. Questions and requests from the public for councillors to consider**

None

**185. Update on lease for ARC, and consider any action required**

Cllr. Lawler thanked Cllr. Josephy and Cllr. Moore for all the work and time they have put into reading through the lease and getting it to the point that it is almost ready for consideration. There will now be a Lease and a Management Agreement. The Management Agreement incorporates conditions that the solicitor advised were not suitable to be incorporated into the lease. Both documents will be legally binding. The final draft version of both documents came back from the solicitors at 5.30pm today, which did not leave sufficient time to get a copy out to everyone.

It was RESOLVED unanimously that the FSFD group carry out a final review of the Lease and Management Agreement, before sending it to all councillors and the Aldbourne Recreation Centre committee for review. All comments to be fed back to the FSFD group, who will liaise with the solicitor if required. ARC to be advised that, subject to any minor adjustments, this will be the final version of the Lease and Management Agreement, and will be considered by the Parish Council at their March 2018 meeting.

**186. Neighbourhood Plan update, and consider FACE survey**

Cllr. Deuchar advised that Cllr. Williams had agreed to join the Neighbourhood Plan group, and was going to be the project manager. Blue Cedar Homes, who are a firm that specialise in building purpose-designed retirement homes, have been in contact with the group. The NP group are arranging to meet them to discuss what they feel may be possible in Aldbourne. Any ideas could then be considered in a future draft of the Neighbourhood Plan.

The FACE (Future of Aldbourne Community & Environment) survey had been distributed to all councillors for comment, and the final version is now ready to be sent out. Mr Jim Oliver has spent a lot of his own time putting the survey together for the Parish Council. He and his team will also carry out the data entry and collate all the responses. All councillors are being asked to help with delivering the surveys between Friday 16<sup>th</sup> and Sunday 18<sup>th</sup> February.

Cllr. Edmonds expressed the Council's thanks to Mr Oliver for his help with the survey, as well as all the members of the Neighbourhood Plan group for all the work they have put in to getting to this first crucial stage of producing a plan.

It was RESOLVED unanimously that the FACE survey could be printed and delivered to all households in the Aldbourne Parish. The expenditure for the printing will come out of the Neighbourhood Plan budget.

**187. Update on purchase of SIDs, and consider any action required**

Cllr. Harris advised that he had spoken to the CSW group, and that they are very pleased this project is going ahead. He has also spoken with the residents near where the units are to be sited. All have given their support to the project. Land ownership on the edge of Claridge Close and near Valley View is still being investigated. All the other proposed areas have agreement from the land owners for a pole and SID to be sited on their property.

It was agreed that 3 quotes needed to be sought to get the poles installed. Also that the SIDs will be ordered, but that SID signs will be asked if they can send the poles first, and delay delivery of the SIDs until the poles have been installed.

(Cllr Brown arrived)

**188. Update Community Assets, and consider any action required**

Deferred to the April meeting

**189. Consider expenditure for work to Goddards Lane path**

Cllr. Edmonds advised that a contractor working to clear the path for a neighbouring property had helped to clear back the mud from along the section from the play area to Goddards Lane. The bottom of the banks/path edge now needed to be retained to prevent the mud coming back down and reducing the width of the path again. Four quotes were sought, two companies were too busy to carry out the work, and one did not respond.

It was RESOLVED unanimously to contract J.Turner Tree and Gardening Services to install boarding along the edge of Goddards path, from Goddards Lane to the play area, at a total cost of £429.97. Subject to confirmation of how far the boards will stick up above the ground.

**190. Consider refitting Aldbourne Parish Council sign to the top of noticeboard**

Cllr. Josephy advised that Mr Marc Hart had agreed to refurbish and install the sign.

It was RESOLVED unanimously to re-install the metal Aldbourne Parish Council sign on the noticeboard.

**191. Consider village 'Spring Clean' in March 2018**

It was RESOLVED unanimously to take part in the Wiltshire Council & Keep Britain Tidy 'Great British Spring Clean' on Saturday 3<sup>rd</sup> March 2018.

Aldbourne Community Volunteers & the Youth Council have already been invited to join in. The Council will also invite the Scouts & Guides.

**192. Consider donation to Aldbourne doggy Day 2018**

It was RESOLVED eleven in favour and one abstention to donate £120 towards toilet hire for the Aldbourne Doggy Day 2018.

**193. Consider donation towards WW1 commemoration**

It was RESOLVED nine in favour and three abstentions to donate £120 towards the plaques to commemorate the seven pairs of brothers from Aldbourne.

**194. Receive & adopt the December 2017 planning minutes & sign and adopt the January 2018 planning minutes**

The Minutes from the meeting held on 6<sup>th</sup> December 2017 were adopted.

It was RESOLVED unanimously to sign and adopt the minutes of the planning meeting held on 9<sup>th</sup> January 2018. A copy of both are attached to these Minutes.

**195. Reports by councillors on any council business or village issues**

- Cllr. Edmonds suggested that planning meetings starting at 7.15pm and run until 7.45pm to allow sufficient time to discuss applications. This would mean the main Council meeting starting 15 mins later than normal. She also raised concerns about using the Community Junction as a venue for meetings. Whilst the Community Junction is very central and has equal access, it was not a suitable venue due to the lack of space and seating available. Because of the way everyone has to stand it makes it very hard for people to hear what is being said. The area by the projector is also a walkway for those using the upstairs area, which results in people walking through the middle of the meeting whilst it is in progress.

It was agreed to trial the new timings and see how it worked out. Cllr. Phizacklea said he would also look into other options. Regretfully, everyone agreed that the Community Junction was no longer a suitable venue to hold planning meetings.

- The play areas annual inspections did not raise anything of any major concern. The few minor items listed are being resolved.
- Thanks were expressed to Mr Keith Warren, who has tirelessly been pulling out the staples from the noticeboard behind the bus stop. He has also offered to paint the bell bollards.
- The CSW have advised that there will be a police vehicle in village in next few weeks carrying out speed checks.
- SSE need to be chased re felling the beech trees, as the current cutting season is nearly at an end. A final decision on how to proceed can hopefully be taken at the March meeting.
- Further complaints about the farm at the end of Lottage Road have been received. Cllr. Sheppard confirmed that there is a multi agency committee looking into the many issues at this property.
- Two stiles on ALDB2 have been reported to the Council as broken. The land owner has been contacted to ask for them to be fixed.
- Concern was raised that items were being missed as there was no longer a 'matters arising' on the agenda. It was confirmed that the long term issues are on the March agenda to be reviewed. The Clerk will double check that no other more recent items have been overlooked.

### 196. Wiltshire Council report

Cllr. Sheppard was asked about planning permission being granted for Bourne Farm. He advised that the planning officers cannot go against planning policy. Should any objection be lodged, and there is nothing within PP to support this, it results in huge financial costs to Wiltshire Council. He reminded Councillors that applications only go to the Planning Committee to be considered if he is asked to call them in within 21 days of the application being submitted. The next CATG meeting is being held on 22<sup>nd</sup> March.

### 197. Correspondence

Correspondence received and sent during the December & January was noted.

### 198. Questions and requests from the public for councillors to consider

- Aldbourne Band are hoping to organise a Marching Contest on 4th August. The bands would march from the sports field area to The Green and back again. They will have more details soon, but currently were seeking the Parish Councils endorsement of the event.

There were no objections to this event being held, subject to further details being provided once available. The Green and sports field will be booked to the band for the event.

- An area of the bottom of the wall on the back of the bus shelter has collapsed.

### 199. Confirm date of next meeting

Wednesday 7<sup>th</sup> March 2018 @ 7.30pm in the Memorial Hall

There being no other business the meeting closed at 21:15

Chairman Signature: \_\_\_\_\_ 7<sup>th</sup> March 2018